Domain Registration and Transfer Authorization

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1. Domain and registrant

Customer business: [CUSTOMER BUSINESS NAME]. Authorized representative: [CUSTOMER REPRESENTATIVE]. Domain: [DOMAIN]. Registrar: [REGISTRAR]. Registrant organization and contact record: [CUSTOMER REGISTRANT DETAILS]. The representative confirms authority to act for the customer and permission to use the submitted contacts.

You remain the registered name holder. Alden Sites acts only as your domain-management agent. Your subscription does not transfer the registration to Alden or give Alden a lien over it. A domain registration is a contractual registration right governed by the registrar and registry, not a promise of perpetual ownership or trademark rights.

2. Limited authorization and registrar terms

You authorize Alden to check availability; register the domain you approve; supply your accurate registration data; configure DNS and hosting; arrange included renewals; forward verification and renewal notices; and assist with account or registrar transfers on your authenticated instructions. You authorize the necessary disclosure of registrant data to Porkbun, applicable registries, and domain service providers for these purposes.

Where technically practical, we register the domain after your final website approval and our internal review. We recheck availability and obtain your domain authorization before purchase. If the domain or public destination changes, we obtain your renewed approval. A publication failure does not create a nonrefundable domain fee: the full failed-fulfillment refund and release of a registered customer domain still apply.

Before purchase, we will display the actual domain, cost coverage, registration term, registrar agreement and applicable incorporated policies, and obtain your acceptance. The current Porkbun Domain Name Registration Agreement is available at https://porkbun.com/legal/agreement/domain_name_registration_agreement. We retain the registrar terms presented with your acceptance. If another registrar is used, we must disclose it and its terms first.

This authorization does not permit Alden to sell the domain, replace you as registrant, grant a security interest, authorize unrelated products, or consent to a registrant change or lock opt-out without your specific instruction. It is not a blanket appointment as ICANN "Designated Agent" for all future changes. If the registrar requires such an appointment for a particular procedure, we will explain and obtain the required authorization separately.

3. Included costs

The plan includes one available, nonpremium .com registration and renewals costing no more than $15 per registration year, including mandatory fees and tax, while monthly service is paid and active. Premium names, aftermarket purchases, redemption, brokerage, and non-.com domains are excluded unless separately accepted. We must disclose and obtain approval of any excess charge before incurring it on your behalf. You may instead choose an eligible domain or manage the domain yourself.

If an eligible renewal falls due during an already paid service period, including a period with cancellation scheduled, it remains included. We will give you advance notice and a practical choice if renewal costs exceed the limit; if our notice is too late, we will cover that renewal's excess. We will not automatically charge an undisclosed domain upgrade. The annual registration date and monthly subscription anniversary may differ.

4. Your responsibilities and registration data

Supply accurate registrant details and a reliable email address under your control. Keep them updated and promptly respond to registrar verification messages. Inaccurate information or missed verification can lead to registrar suspension or loss of the registration. Confirm that the chosen domain does not knowingly infringe another party's rights. Alden does not perform a trademark clearance or determine the merits of a domain dispute.

Domain privacy or public-directory redaction depends on the extension, registrar, legal requirements, and service settings. It does not eliminate collection of accurate data or lawful disclosure. A customer's account must not be represented by false registrant information merely to simplify automation.

5. Transfers and control

Request release or transfer through your account or by email to hello@aldensites.com. We will reasonably verify that the request is authorized, explain the available internal-account or inter-registrar route, and provide domain status and expiration information. We will not make domain release conditional on paying website-subscription debts or buying a website export.

Within five calendar days of an authenticated request, we provide available transfer information or identify the specific restriction and next step. Where credentials or unlock actions must come from the registrar, we promptly submit and follow up on the request. This response standard does not guarantee registrar completion within five days. We provide authorization codes through a secure channel, not ordinary email.

An inter-registrar transfer may be restricted during the first 60 days after registration, after a recent registrar transfer, or after certain registrant changes. A registrant-change opt-out may be available only if offered and selected before the change. Pending disputes, court orders, fraud concerns, or other policy grounds can also apply. Confirm the actual policy and domain status when requesting a transfer. We will not describe a valid lock as a transfer of ownership to Alden.

When a lock prevents an external transfer, we will assist with an available internal account transfer or DNS changes so you can control or use the domain without waiting unnecessarily. A new registrar may charge for transfer or renewal. Any amount charged by Alden for an optional service must be separately approved; routine release assistance under this authorization has no Alden exit fee.

6. Cancellation, expiration, and renewal notices

Cancelling the monthly website service ends future included renewals after the paid-through time; it does not cancel the domain's already paid registration. We will supply the expiration date, management route, and whether auto-renewal is enabled and who will pay for it. We will not delete or surrender your registration merely because you cancel hosting. If the initial website order is refunded, we will still release any domain already registered in your name and will not deduct its included cost from the promised refund.

Arrange your own registrar account and future renewal payment before expiration. We will cooperate with the handoff and forward relevant notices we receive while still acting as manager. We must not disable our payment method or renewal setting in a way that silently causes an imminent expiration; we will explain the effective handoff and the action you must take. After an orderly handoff or clear advance nonrenewal notice, you are responsible for later renewal charges.

If registration expires, the registrar may interrupt DNS, park the domain, charge restoration fees, delete it, or make it available to another registrant under applicable policies. Recovery periods are not guaranteed free extensions. The registrar's expiration and redemption rules control. We will forward its notices and supplement them with our service-exit notice; we do not replace the registrar's own required notices. We will provide the fee schedule or applicable policy link when a restoration charge becomes relevant.

7. Disputes and end of agency

Domain ownership or trademark disputes may be subject to court proceedings, the applicable registry dispute policy, the UDRP, or registrar procedures. We may preserve status while obeying binding orders or a lawful registrar restriction, but will not invent a dispute to prevent release. We will not act as either party's lawyer or promise that registration wins a dispute.

You may revoke future management authority through the business support channel. Revocation does not undo a completed authorized registration or eliminate registrar requirements. We retain only the limited authority necessary to complete your requested handoff, comply with law, and preserve your registration during the agreed transition. Website billing cancellation is handled independently under Document 01.

8. Acceptance

"I am authorized for [CUSTOMER BUSINESS NAME]. I confirm the registrant details and authorize Alden Sites to register and manage [DOMAIN] for that customer under this Domain Registration and Transfer Authorization and the registrar terms shown to me. The customer remains the registrant. Any separately stated domain charge requires my approval."

We retain your domain authorization, the domain and registrant details, the registrar terms presented, any separately approved charge, the acceptance time, and later management or transfer instructions.